



Circular : Class - IV

Dear Parents,

April 13, 2016

1. You must read the students' diary carefully. All the information concerning the school and the students is given in detail.
2. You can meet the Head Mistress on all days from 9:00 a.m. - 10:00 a.m. For meeting teachers, please make a prior appointment by sending a note in the diary / sending a mail to the class teacher.
3. Kindly send your ward in proper school uniform everyday and on time. No student is allowed to enter the school after 8:40 a.m.
Please ensure that your ward does not carry any extra books in his / her bag. This is to avoid any extra weight in the bag.
4. It is mandatory for all the students to speak in English at all times while in school. Please reinforce this at home.
5. All the bus routes are mentioned on page no. 158-162 of the diary.
The attendance of the students is taken during the dispersal in the assigned classrooms. The students going by the van disperse from the Auditorium Gate.
6. Being safe and secure at school is essential for a student's well being and our priority. Our school is a very safe place for students. We have CCTVs in all areas and round the clock guards on duty. We also guide the students not to wander alone and to move out of the classes with a buddy to ensure safety at all times. We call for your support in reiterating this and reminding your wards about this at home also.
7. We value your day-to-day concerns and would like to minimize them. We support the fact that Parents love their children and want to ensure that they are getting the most out of school. Regular communication, transparency and honesty help to establish trust between teachers and parents.

We have developed an email id for every class teacher and Class Representative. They are given below.

Class - IV
class4_rep@balbharatipp.org
class4a_bbpspp@balbharatipp.org
class4b_bbpspp@balbharatipp.org
class4c_bbpspp@balbharatipp.org
class4d_bbpspp@balbharatipp.org
class4e_bbpspp@balbharatipp.org
class4f_bbpspp@balbharatipp.org
class4g_bbpspp@balbharatipp.org
class4h_bbpspp@balbharatipp.org

You may address your concerns to the class teacher whenever the need arises. You are requested to send a copy to the Class Rep. and the Head Mistress (hmpr@balbharatipp.org) .

P.T.O.

8. The entire **evaluation system** is given in the school diary on **page no. 145 - 148**.
9. The schedule for the **Good Reading test** on the **working Saturdays** is as follows:
1st, 3rd and 5th working Saturdays from 9:00 a.m. to 10:00 a.m. (No Good Reading test on the PTM days)
10. **One Minute Cleanliness Practice** is followed at the beginning of every period. Kindly ensure that the same habits are followed at home as well.
11. In the event of any emergency or during picnics and other functions, please carry the parent I-Card when coming to collect your ward from school.
12. In case the child is unwell, please do not send the child to the school. **Half days will not be given.**
13. All Saturdays are off for the students. In case of any function / picnic / event, a circular will be given to the students.
14. The school conducts mock drills for **Disaster Management** on a regular basis. The students are trained to calmly leave their classrooms in a single line and gather in the cricket & hockey ground in less than a minute upon hearing the hooter. We request you to talk to the children about disaster management at home and reinforce the preventive behaviour that the school has been imparting to them. Your support is essential in protecting our children.
15. On **page No. 130-131** of the **Student Diary** is given an **Achievements Proforma**. You must ensure that it is **regularly update** by your ward.
16. In order to incorporate all the food groups in a child's diet, we encourage the child to bring seasonal fruits and nuts as a second helping or supplement to be eaten in the 'Fruit and Nut Break' which is held at 12:55 p.m. everyday. Kindly ensure your ward carries one fruit and a handful of nuts daily.

Wishing all a wonderful learning session ahead.

Regards,

(Ms. Meenu Goswami)
Principal

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